WORK AID

Title:	Biosecurity Incident Response (DMSB)

DOCUMENT CONTROL			
Doc. Reference	WA-ERP-AUS-HSEQ-001.01	**Function**	HSSEQ
Revision Date	25/05/2023	**Group Owner**	Regional HSSEQ & Training Manager
Rev. Number	2	**Group Approver**	Global Head of HSSEQ

APPROVED VARIANCE

To comply with the Biosecurity Act (2015) and support to ERP-AUS-HSEQ-001 Emergency Response Plan (DMSB).

DOCUMENT REFERENCES

Internal References	• ERP-AUS-HSEQ-001 - Emergency Response Plan (DMSB) • GOP-HSEQ-04 - Planned Inspection • GOP-HSEQ-046 - Service Improvement Process • PL-AUS-DAR-015 - Handbook (DMSB)
External References	• Biosecurity Act (2015) • Ports Management Act • Ports Management Regulations

DOCUMENT SCOPE / PURPOSE

The scope of this document will provide guidance and instruction to comply with Australia's biosecurity requirements and reporting process within the DMSB.

ASCO will ensure Biosecurity briefings and information are available and displayed prominently around the DMSB providing contact details and response requirements in the case of a Biosecurity Event.

REVISION HISTORY

Rev	Date	Comment
0	21/12/2018	Creation of the work aid
1	08/10/2020	Annual Review
2	25/05/2023	Annual Review

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1.0 Purpose

Protecting Australia's biosecurity is a responsibility shared by Government, industry and the community. Biosecurity risk management practices implemented by industry can assist in maintaining Australia's pest and disease biosecurity status and significantly reduce contamination that leads to schedule slippage and increased project costs.

ASCO Australia is committed to ensuring biosecurity regulations are met and maintained for all operational activities within the DMSB.

2.0 Responsibility Summary

Darwin Marine Supply Base Management Team

- Oversee the implementation and ensure continual review of this Work Aid
- Ensure competent advice and support is provided to employees and facility users in meeting the requirements of this Work Aid
- Deliver on any relevant information from this Work Aid to Facility users and stakeholders
- Consider biosecurity risk when conducting site inspections

Regional HSSEQ & Training Manager

- Provide support to the DMSB Management Team in coordinating notifications and interface activities with all regulatory and emergency response 3rd parties
- Lead the conduct of incident reporting and investigations
- Ensure drills are recorded as SIDs and captured in HSSEQ Database Provides assistance and support as required and if necessary, adopts the role of Incident Controller.
- Co-ordinates data gathering for investigation.
- Ensures all incidents are appropriately investigated and recommendations actioned to completion
- Carry out onsite assessments in relation to this Work Aid

DMSB Security Guards

- Adhere to this Work Aid and ensure all instructions are followed
- Notify the DMSB Management Team of any Biosecurity Incidents

Employees/Facility Users

- Adhere to this Work Aid and ensure all instructions are followed
- Report all non-conformances directly and immediately to DMSB Management Team

3.0 Abbreviations & Definitions

Terms	Meaning
Biosecurity Incident	A biosecurity incident is an unintentional, unforeseen or uncontrolled exposure to exotic pests and diseases
BIRP	Biosecurity Incident Response Procedure
DMSB	Darwin Marine Supply Base
DP	Darwin Port
EAW	East Arm Wharf

4.0 Biosecurity Reporting

All personnel operating within and visiting the DMSB have a responsibility to report biosecurity hazards that have the potential to cause harm the local or regional environment and/or impact on operations.

Some examples of a biosecurity hazards are listed below;

- Garbage bag splitting and spilling contents
- Sighting of hitchhiker pest on an arriving vessel
- Pooling water in a blocked drain or traffic barrier
- Discovery of an ant's nest in the DMSB
- Sighting of animals on the wharf

Biosecurity events should be immediately reported to ASCO Management team and to DMSB Security.

Biosecurity events will be coordinated by ASCO and relayed to Darwin Port and the Department of Agriculture and Water Resources as soon as practical after discovery, as necessary.

DMSB management shall then escalate directly to the Department of Agriculture and Water Resource on biosecurity events via the hotline number on 1800 798 636. Reporting process in the event of an emergency will be in line with Emergency Response Plan - DMSB ERP-AUS-HSEQ-001.

5.0 Actions on Discovery of Biosecurity

Actions to be undertaken are highlighted but not limited to the below:

- Biosecurity risks contained
- Spillages swept up, double bagged and disposed of in a biosecurity approved receptacle
- Biosecurity waste will not be held on site, all waste will be reported to Darwin Port Cargo Officer
- Waste will be collected by Darwin Port Cargo Officer and passed to Biosecurity Surveillance Team for further analysis
- Pesticide spray shall be applied by appointed person/s to contain the spread of flying or mobile insects e.g. moths, lady bugs, stink bugs
- Live ants, bees and wasps can be very dangerous so do not disturb them. Take a picture and record the location, do not move it. Report to DMSB Security Guardhouse.

6.0 Biosecurity Monitoring

The Commonwealth Department of Agriculture and Water Resources (DAWR) Exotic Vector Surveillance Officers undertake bio security monitoring.

Weekly monitoring results and actions are distributed by the Surveillance Officers to the DMSB and ASCO HSEQ Department for review and actions.

The DMSB will also utilise the Planned Inspections to monitor the facility and record and act upon any biosecurity findings as outlined in Planned Inspection GOP-HSEQ-04.

7.0 Biosecurity Investigations

Biosecurity events including spills, emission release or environmental contamination shall be reported, investigated and recorded in LiveSafe Gateway, as outlined in Incident Management Procedure GOP-HSEQ-031.

8.0 Bio Security Information

Biosecurity information will be posted in and around the DMSB and will be included in DMSB Site Induction and DMSB Handbook PL-AUS-DAR-015.

9.0 Non-Conformances

All non-conformances regarding this Work Aid shall be captured as a service improvement, as outlined in Service Improvement Procedure GOP-HSEQ-046.

10.0 Review

This procedure will be reviewed 2 yearly or when deemed necessary by ASCO Australia or stakeholder requests.

Appendix 1 - Suspected Biosecurity Animals or Material Found

The Department of Agriculture works hard keeping unwanted pest out of Australia, working in a seaport we are in a unique position to notice unwanted pests and animals and it is important that we report these to the Dept of Ag. It is a biosecurity requirement that any animal, foreign or native found within the wharf area be destroyed. Animals must not be caught and relocated. Please do not try and handle animals yourself, monitor and await trained personal to arrive.

ANIMAL CONTROL CONTACTS

1. **Darwin Port Cargo - 0488 527 136**
    a. Informing them of a biosecurity breach. If your reporting an unusual bugs/flying insects etc DP will send a representative to collect a sample and report to Dept of Agriculture. If a large animal such as a bat/snake/cat they will alert, you to contact Dept of Agriculture direct to remove the animal.
2. **Dept of Agriculture -**
    a. See. Secure. Report (Hotline - 1800 798 636)

For more info on seaport biosecurity please see the below presentation from the Dept of Agriculture *https://www.agriculture.gov.au/themes/custom/agriculture_base/elearning/seaports-biosecurity-elearning/index.html*

Hitchhiker pests, seeds or residue

Pests and diseases can arrive in Australia unintentionally by hitching a ride on vessels or cargo. Common hitchhiker pests include ants, lizards, bees, snakes, toads, snails and even feral animals.

Here are some examples of hitchhiker pests that were found in recent years by seaport workers like you.

Brown marmorated stink bug found on a caravan from the United States at the Port of Brisbane.

Snail shells found on containers at the Port Adelaide.

Spider found on a vehicle from the United States at the Port of Brisbane.

Pacific Ground Boa snake found at the container cleaning facility at the Port of Brisbane.

Giant African snail found on the outside of a container at the Port of Darwin.

Black spined toad found in a container from China at the Port of Melbourne.